

MINUTES – Committee On Academic Advising
March 11, 2014

PRESENT: K. Hermes, M. Bigley, K. Oliva, S. Cohen (Chair), L. Minor, N. Moore, P. Petterson, J. Gamache, G. Gigliotti.

Meeting called to order at 12:20 PM.

Follow up on the SGA forum: the SGA president expressed interest in having “some forum soon”, but did not make it clear if the topic would specifically be advising. Chair will continue to follow up.

Very little input received on solicitation of advising advice from Arts and Sciences chairs.

Suggestions: ASAP can promote more advisor training; some faculty liked “You Can Book Me”; Suggested that faculty note down problems encountered during the current advising period, and debrief colleagues in April department meetings.

Discussion of planned software for student info, advising. Will provide analytics on students, including courses and credits earned. Decision on moving forward currently with the Provost.

Discussion of committee concerns (effectiveness and limits of the software) and having more CAA involvement in the selection of such software.

Content management software will be in place by Fall; some frustration over lack of consultation with faculty over impact on advising and other areas.

Advising award: Gil and subcommittee discussed the SCSU award model. Committee members should review for April meeting (SCSU gives award of 1,000.00 and a plaque for each of their 5 schools).

Justine will check on updating of items on Web site.

Suggestions invited for the End of Year Report to the Senate.

Long Term Planning Questions (for future NEASC reports and reviews):

- a. How are Academic Maps being used? Poll students on this issue? What make sense – and not?
- b. Do students like our advising SYSTEM? Why or why not?
- c. What are the current long term plans on advising surveys?
- d. Are there issues with the PIN system in advising?

Laura Minor distributed See Your Advisor poster series.

l. Items for next meeting: advising award discussion; transfer advising “best practices” from each school; Annual CAA Report to Faculty Senate.

Meeting adjourned 1:25 PM.

Respectfully submitted,

Paul Petterson, Secretary